

WAC 388-112A-0620 What are the documentation requirements for continuing education? (1) The adult family home, enhanced services facility, or assisted living facility must maintain written documentation of department approved continuing education in the form of a certificate or transcript that contains the following information:

- (a) The name of the student;
- (b) The title of the training;
- (c) The number of hours of the training;
- (d) The assigned curriculum approval code;
- (e) The instructor's name and signature;
- (f) The name and identification number of the home or training entity giving the training; and
- (g) The date(s) of the training.

(2) The instructor or training program must give the student an original certificate or other documentation of continuing education. The adult family home, enhanced services facility, or assisted living facility must keep a copy of the certificate or transcript on file as described in WAC 388-76-10198 for adult family homes, WAC 388-107-0630 for enhanced services facilities, and WAC 388-78A-2450 for assisted living facilities.

[Statutory Authority: RCW 74.39A.009, 74.39A.070, 74.39A.074, 74.39A.351, 74.39A.341, 18.20.270, 18.88B.021, 18.88B.035, 70.128.230, 71A.12.030. WSR 17-22-036, § 388-112A-0620, filed 10/24/17, effective 11/24/17.]